

Minutes of the Jasper Community Arts Commission
City of Jasper, Indiana held November 2, 2004

The regular meeting of the Jasper Community Arts Commission was held at 4:30 pm on Tuesday, November 2, 2004 at the Jasper Arts Center with Gerald Gagne presiding. The Pledge of Allegiance was recited and then roll call was held with the following **Commission Members Present:** Gloria Buecher, Gerald Gagne, Mike Jones, Sylvia Metzger, Robin Norris, Don Routson, Myra Schuetter, Don Weisheit. **Commission Members Absent:** Doug Abbett, Ann Hilgefort, Pat Thyen. **Staff Members Present:** Darla Blazey, Barbara Hoffman, Doreen Lechner, Kit Miracle, Donna Schepers. **Regional Services Coordinator:** Jill Watson. **Guests in Attendance:** Councilmen: Ambrose Schitter; City Attorney, Sandy Hemmerlein; Herald Reporter, Amy Erickson.

APPROVAL OF MINUTES

Don Routson moved, **Sylvia Metzger** seconded the approval of the minutes of the October 5, 2004 meeting. Motion passed 8-0.

City Financial Statement

Don reported. More explanation was requested of a claim listed on the monthly report. The claim included several items but only one showed on the print out. The claim in question was for an amplifier, music stands, tripod, etc. A claim for payment to the Oak Ridge Boys accounted for over half of the total claims. The financial statement looked in order. Darla noted that solicitation letters for donations were just sent out so more revenue will be reported in that line in the next month. Final re-appropriations for the year were listed to the right for consideration and approval. Funds would be transferred between lines and zero out.

A few claims submitted were refunds due to classes being cancelled. Darla explained that it could take up to 10 weeks for someone to receive a refund if a visual arts class is cancelled (i.e. someone paid for a class in September, the class is cancelled in mid-October, claim is submitted at next board meeting, Nov. and check is processed in two weeks). She said that customers have recently complained about the long processing time and spoke to Juanita Boehm, city clerk-treasurer, about the situation. In order to expedite refunds, Juanita asked that the JCAC board give approval to Darla as a signatory to submit refunds for classes as they are cancelled. These claims would then be approved by the Board of Public Works and presented at the next JCAC board meeting for approval. After some discussion, **Mike Jones** made a motion to approve making Darla the signatory on refund claims for cancelled classes to expedite payment. **Sylvia Metzger** seconded. Motion passed 8-0.

City Claims and Regional Partnership Grant Claims

City Claims in the amount of \$52,930.71 were presented. Regional Partnership Grant claims in the amount of \$4,011.00 were also presented. It was moved by **Don Routson** to accept the claims and financial statement as presented. **Don Weisheit** seconded. Motion passed 8-0.

COMMITTEE REPORTS

Visual Arts Report

Kit reported.

- Martha Hayden's exhibit came down this weekend. It was a beautiful exhibit and well received. One piece was sold.
- Workshops are ongoing except for the photography workshop which is finished. The pre-school workshop has been well received. A waiting list for the next pre-school class has been created. The adult oil painting class is also going well.
- The Spanish Art Lecture was very well received. Attendees came from Newburgh and Evansville; they signed up for the other two lectures, which are Italian Art in January and Greek Art in February.
- The new exhibit on display, "Art with an Edge," will be exhibited until November 29. The works are very intriguing. Judi Krew will attend the reception on Sunday.

- The Visual Arts Committee Exhibit will be in December. Most of the members of the committee have promised to have one to two works in the exhibit. Swallowtail was contracted to provide this year's entertainment. The reception is open to the public and is also a thank you to the 120+ volunteers who help the JCAC throughout the year.
- She is planning workshops for the winter session and will be sending information in mid January to people on her workshop list.

Education Report

Donna reported.

- Registrations are starting to come in from the county and area schools for the Arts for a Region programs. These programs will be held in the Spring for middle school students. Seating will be limited for Andes Manta and Shanghai Circus, since one performance is available.
- Hobey Ford and his puppets were in the schools for grades K-5, and the response was terrific. Evaluations were very positive. Hobey will return to Jasper for a public performance on the Family Fun Series on Sunday, November 14 at 2:00 pm. His performance will be "Turtle Island Tales, Songs and Stories of Native Americans."
- On behalf of the Greater Jasper School Corporation and the Jasper Community Arts Commission, the application to the Kennedy Center for Performing Arts for the Partners in Education Program has been written, sent and received by the Kennedy Center. The Kennedy Center will send notification of their decision in January or February.

Buildings & Structures Report

Doreen reported.

- Maintenance continues on the building as funds are available. Some doors are scheduled to be replaced.
- She asked for volunteers for two large events upcoming: Barrage and The Oak Ridge Boys. If board members are willing to volunteer or observe load in or load out they should contact her.

Region 11 Report

Jill reported.

- Jill updated the board about the grantee that had submitted an incomplete final grant report by the original deadline. She spoke to the director today and the paperwork is forthcoming by the extended deadline-Friday, November 15. Once this report is received, she can close out FY04.
- Official payments of the initial 90% to grant recipients for FY05 are nearly complete. 14 of the 15 have been distributed.
- Last month Jill discussed the concept of a regional traveling art show that would be arranged by the Regional Advisory Council. Jill met with the Council and shared the JCAC's concerns about liability and scheduling with them. The Council decided that they would serve in an advisory capacity for the project, but not directly organize it.
- This week she will be attending the Arts Education Association of Indiana's fall conference. This is a state wide conference being held in Vincennes and will be attended by art teachers from Region 11 as well as throughout the state. She will be on hand to distribute JCAC promotional material and promote the upcoming workshop for art teachers that will be led by Bill Whorrall, art teacher at Holy Family and Precious Blood Schools. The workshop is scheduled for November 20 at Holy Family School. Some of the highlights of the workshop will be: handouts/lesson plans; demonstrations; slide show of projects; materials exchange; future network possibilities.
- Jill attended the recent IAC Partners' meeting in Indianapolis. While there she also attended a board development workshop sponsored by Arts Alliance of Indiana. She will pass on the information she learned to grantees. At the Partners' meeting, lengthy discussions were held on changes to the Regional Arts Partnership with the Indiana Arts Commission. These changes will include revisions and additions to the policy manual, the next biennial plan applications and the funding formula. Currently proposed is a competitive review

component to the funding formula that will determine how much money each regional partner will receive in Arts Development Services and Community Arts Programs. The IAC plans to reduce Regional Block Grant Funds for all regions and is not adding additional funds to the ADS or CAP funds. This could mean that some regions receive less in these areas as well. In previous biennial applications, the IAC kept the ADS and CAP funds equal to or more than what a partner had received. Another meeting will be held on November 15 to discuss these changes and more information about what this could mean to the JCAC will be reported at the December meeting.

Performing Arts Report

Darla reported.

- There will be a Performing Arts Committee meeting on November 9 at 4:30 pm. A meeting was scheduled for last week but was postponed due to staff time needed to re-schedule Barrage.
- An update on Barrage's concert re-scheduling was reported. Very few complaints were given. Less than ten refunds were processed, and the returned tickets were resold. It will be a sell-out. With the discount in artists fees, the change will actually benefit the JCAC financially. Darla is anxious to see attendance figures for the show. She noted that patrons will be attending from Louisville, Evansville and Owensboro.
- Less than 50 tickets are available for Oak Ridge Boys' performances.
- A record number of tickets were sold for Family Fun Series. 367 tickets were sold for the Saturday afternoon performance of Tom Sawyer.

Marketing Report

Darla reported.

- There was a very good turnout for the first meeting. The committee discussed updating the logo and plan to talk to local designers about the work. A version of the logo will incorporate the tag line pART of Your Life.
- The committee talked about a promotion for the Lettermen.
- The Chalk Walk committee will meet on Thursday, November 5.

OLD BUSINESS

Board Orientation/Job Description

Myra reported.

- She and Ann have been working on a board member job description. Discussion was held on the information submitted and some changes were made. The board reviewed the second draft version and the committee will bring back another revision to the December meeting.

Announcements

Jerry read thank you cards from Pat Hopf & Kathy Hopf. Pat thanked the JCAC for bringing the Tom Sawyer Musical to Jasper. She thought it was an excellent performance. Kathy thanked the JCAC for the use of the Arts Center for poll workers' training.

Adjournment

Mike Jones made the motion to adjourn the meeting at 6:00 pm, **Don Routson** seconded. Motion passed 8-0. The next regular meeting will be held on Tuesday, December 7, at 4:30 pm.

Gerald Gagne, President

Don Routson, Secretary-Treasurer